

# Directives for Newly Appointed Faculty Special Project Plan Grant

2011.10.16 Announced in the (90) GaoYiYanFaZi No. 002 Letter  
2003.01.30 Announced in the GaoYiDongZhiZi No. 0920000013 Letter  
2003.11.07 Announced in the GaoYiDongZhiZi No. 0920000083 Letter  
2005.09.08 Announced in the GaoYiDongZhiZi No. 0940000064 Letter  
2007.08.01 Announced in the GaoYiYanZi No. 096000632 Letter  
2009.06.04 Passed in the 3rd Academic Research Committee Meeting of the 97th academic year  
2009.09.25 Passed in the 1st Academic Research Committee Meeting of the 98th academic year  
2009.11.12 Passed in the 4th Administrative Meeting of the 96th academic year  
2009.11.24 Announced in the GaoYiYanZi No. 0981105533 Letter  
2013.05.22 Passed in the 4th Academic Research Committee Meeting of the 101st academic year  
2013.06.06 Passed in the 11th Administrative Meeting of the 101st academic year  
2013.07.24 Announced and implemented in the GaoYiYanFaZi No. 1021102147 Letter  
2014.03.24 Passed in the 3rd Academic Research Committee Meeting of the 102nd academic year  
2014.04.10 Passed in the 7th Administrative Meeting of the 102nd academic year  
2014.05.15 Announced and implemented in the GaoYiYanFaZi No. 1031101555 Letter  
2019.02.14 Amended and passed in the 7th Administrative Meeting of the 107th academic year  
2019.03.12 Announced and implemented in the GaoYiYanFaZi No. 1081100832 Letter  
2023.05.11 Passed in the 9th Administrative Meeting of the 111th academic year  
2023.06.01 Announced and implemented in the GaoYiYanFaZi No. 1121101704 Letter

1. To encourage newly appointed faculty members to actively engage in academic research and enhance research standards, Kaohsiung Medical University (hereinafter "KMU") hereby establishes the Directives for Newly Appointed Faculty Special Project Plan Grant (hereinafter "the Directives").
2. Assistant Professors or higher, within two years of their new appointments at KMU, may submit an application by the end of September each year, as per regulations, along with a research project proposal and research results from the past five years to the Division of Academic Research of the Office of Research and Development (hereinafter the "Academic Research Division"). When applying, proof of project application to government agencies must be attached; applications without proof will not be accepted.
3. The key points for the review of the project include:

The duration of the project application is generally one year. For multi-year continuous projects, an application must be submitted annually as per regulations. Each individual is limited to applying for one grant under these Directives per academic year, and may not simultaneously apply for the KMU's "Faculty Specific Research Project Grant"
4. The suitability of the project concept, the academic or practical value, the thorough feasibility of implementation methods and steps, the reasonable assessment of anticipated results or goal achievement, and the rationality of funding requirements.
5. Funding Grant and Changes
  - (1) Each research project is subject to the grant amount approved by the Academic Research Committee (hereinafter the "Academic Research Committee"). In principle, the amount for the first year is five hundred thousand New Taiwan Dollars (NTD 500,000); for the second year, it ranges from a minimum of three hundred thousand New Taiwan Dollars (NT\$300,000) to a maximum of five hundred thousand New Taiwan Dollars (NTD 500,000).
  - (2) The grant funds are limited to personnel expenses, material costs, and equipment

expenses, and must be handled in accordance with KMU's procurement and reimbursement regulations. At least 10% of the grant funds should be allocated for capital expenses and operational costs such as the use of KMU's university or college instruments, data retrieval, and other related outsourcing service fees.

(3) During the project execution period, any personnel changes or changes in budget items must be applied in advance. Changes are only permitted after approval by the Academic Research Division.

6. Project Closure Procedures:

(1) Within two months after the completion of the project, the project principal investigator must submit one research result report to the Academic Research Division as per regulations. In special circumstances, submission may be extended to within three months after completion.

(2) The research result report will be reviewed by the Academic Research Committee. If necessary, the project principal investigator may be requested to attend and report during or at the end of the project, which will be used as a reference for reviewing subsequent project applications.

(3) Failure to complete the project closure procedures as per regulations or violation of the Directives will result in the cancellation of the remaining funds and new project applications

7. The necessary funds for these Directives shall be jointly budgeted and provided by the school and its affiliated institutions (including attending physicians with qualifications as full-time faculty members).

8. After being reviewed and passed by the Administrative Meeting, the Directives shall be implemented from the date of announcement, and the same applies to amendments.

**” English version is for reference only, Chinese version the shall prevail.”**